
PARENT INFORMATION – 2026 LEARNER ADMISSIONS [UPDATED 16/05/2025]
THE GENERAL SCHOOL INFORMATION IS APPLICABLE TO ALL GRADES, BUT GRADE 1 DATES AND PROCESSES ARE AS PER THE GDE ONLINE SYSTEM: <https://www.gdeadmissions.gov.za/>

Language Policy

1. The language of instruction and assessment at the school is English Home Language.
2. Afrikaans First Additional Language is compulsory in Grade 5 – 7 and forms part of the progress requirements.
3. isiZulu First Additional Language is compulsory in Grade 1, 2, 3 and 4, and forms part of the progress requirements.

School Fees Policy

1. **We are a fee-paying school. We do not offer any bursaries / scholarships.**

Grade R Age Requirements

1. The learner must be four turning five by 30 June in the year of admission. So your child must be 5 years old by 30/06/2026.

Process and Information

1. New applications for grade R, 2, 3, 4, 5, 6 and 7 must be done manually at the school. Do not do an online application
2. Download or collect, complete, and submit the following forms together with certified copies of documents as per the Admissions Documents List 2026:
 - 2.1 Parkhurst Primary School Registration Form 2026.
 - 2.2 Admissions Documents List 2026.
3. Completed forms and all supporting documents must be hand delivered to the school. Faxes and emails will not be accepted.
4. You will receive an admission number in writing when you hand in the form.
5. You will be informed as to whether your child's application has been successful or not once the school has approved the application.
6. Once the application is approved and you accept placement, you will be required to pay a deposit which is equal to one month of the 2026 annual school fee. This amount will be announced by 31/10/2025 and is due by 07/11/2025. This will be deducted from the 2026 school fee.
7. Should the child not come to school in January 2026, this deposit is refundable, upon written application and with prior notice. Should you decline space after the start of the school year, the deposit is not refundable.
8. The stationery pack fee will be due by 07/11/2025 once prices are confirmed.
9. If you are unsuccessful, you will be given reasons in writing by the school and the address of the MEC so that you may lodge an appeal if you wish to.
10. The above processes also apply to parents who are relocating due to address changes and need to apply to a new school.

Document submission:

1. Applicants must provide documents as per the documents checklist and you must adhere to the timeframes to ensure that your application is not rejected due to non or late submission of documents.
2. Parents must submit certified copies of the documents with the application.
3. In the event you cannot provide the supporting documents on submission of the application, your application will be accepted provisionally.
4. You are then given until 22/08/2025 to submit the outstanding documentation or provide proof of having applied for the necessary documentation.
5. If you do not supply the required documentation by then, your application will lapse.

Important dates: For Grade R, 2, 3, 4, 5, 6 and 7 only. For Grade 1 please check

<https://www.gdeadmissions.gov.za/>

1. Admissions period - GRADE R, 2, 3, 4, 5, 6 AND 7: 19/05/2025 – 22/08/2025.
2. Document submission: Parents must submit supporting documents with the application or by 22/08/2025.
3. Notification of the outcome of your application: by 12/09/2025.
4. Parents accept/reject placement offer: by 19/09/2025.
5. Applicants who do not confirm placement by then will forfeit the offered placement.
6. Applicants who do not pay the required deposit by 07/11/2025 will forfeit the offered placement.

Waiting lists/Feeder Zones:

- Placement of applicants will be based on the following admissions criteria, ranked in the order outlined below:
- 1st - Home Address closest to school within Feeder zone
- 2nd - Sibling at the school
- 3rd - Work address within Feeder zone
- 4th - Home Address within 30kms
- 5th - Home address is Beyond 30kms of the school
- Placement will be prioritised at the school closest to the parent's HOME address

When to come to apply?

- The admissions team is available Monday - Friday from 08:00 until 13:00
- Please call Kefilwe, Pratisha or Thembeke on 0118803800 or 0118805465 to make an appointment or for enquiries

Proposed fees for 2026 (All Grades)

- Current (2025) fee of R13 090 + 5% to 10%. Will be confirmed in October 2025.

Proposed stationery/textbook fees for 2023

- Ranges from R700 – R1800 depending on the grade. Subject to price confirmation in October 2025.

Mr SD Maharaj
Principal

ADMISSIONS APPLICATION 2026 – UPDATED 16/05/2025

DOCUMENTS CHECKLIST – APPLICATIONS FOR GRADES R – 7

ALL DOCUMENTS SUPPLIED AS PER THE CHECKLIST MUST BE CERTIFIED COPIES. ALL FORMS MUST BE COMPLETED IN FULL AND ALL SECTIONS MUST BE SIGNED AS REQUIRED. IF YOU DO NOT HAVE A SUPPORTING DOCUMENT, PLEASE SUPPLY AN AFFIDAVIT AS TO WHY YOU CANNOT SUPPLY THE DOCUMENT. YOU ARE REQUIRED TO APPLY AT THE RELEVANT OFFICE FOR DOCUMENTS YOU CANNOT SUPPLY AND SUBMIT THESE DOCUMENTS TO SCHOOL AS PER THE REQUIRED DATES.

PPS WAITING LIST NO										
GDE ONLINE WAITING LIST NUMBER (GRADE 1 ONLY)										
GRADE R AGE: IS THE CHILD TURNING 5 YEARS OLD BY 30/06/2026. (BORN NO LATER THAN 30/06/2021)	YES					NO				
GRADE APPLIED FOR IN 2026	R	1	2	3	4	5	6	7		
ARE YOU THE BIOLOGICAL PARENT/LEGAL GUARDIAN?	YES					NO				
CITIZENSHIP OF THE PARENT/GUARDIAN	RSA CITIZEN					FOREIGN				
CITIZENSHIP OF THE LEARNER	RSA CITIZEN					FOREIGN				

DOCUMENTS REQUIRED FOR ADMISSION GRADE R – 7 CHECKLIST: (PLEASE PLACE THE DOCUMENTS IN THE ORDER AS LISTED BELOW. ONLY TICK WHAT YOU HAVE SUPPLIED)

LEARNER NAME AND SURNAME					
	YES	NO	AFFIDAVIT OR RECEIPT	OFFICE CHECK	COMMENTS
Certified copy of Unabridged Birth Certificate (If applied for supply copy of receipt)					
Foreign citizens: Certified copy of current Asylum Seeker/Refugee permit					
Foreign citizens: Certified copy of current Passport Permit/Visa					
Foreign citizens: Certified copy of current Study Permit/Visa					
Certified copy of Clinic Card/or immunization certificate					
For learners who are currently at school: Certified copy of learner's Term 4 2023 (due now) and Term 4 2025 (due 12/01/2026) school reports.					
For learners who are currently at school: Provisional Transfer card – original.					
FINAL Transfer card – original (if the learner is currently at a school) – BY 10/01/2025					
Certified copy of learner's FINAL school report and original (if the learner is currently at a school) – BY 12/01/2026				PROMOTED NOT PROMOTED	

PARENT 1: FATHER/LEGAL GUARDIAN: NAME & SURNAME:											
CELL NUMBER											
	YES	NO	AFFIDAVIT OR RECEIPT		OFFICE CHECK		COMMENTS				
Certified copy of South African Identity Card/Book											
Foreign citizens: Certified copy of current Asylum Seeker/Refugee/Work/Study permit											
Foreign citizens: Certified copy of current Passport/Visa											
Certified copy of proof of residence: Municipal Statement/Current Lease Agreement/ See list of acceptable documents. (Not older than 3 months)											
Certified copy of proof of work address: See list of acceptable documents. (Not older than 3 months)											
Letter to prove legal guardianship if the applicant is not the biological parent											
PARENT 2: MOTHER/LEGAL GUARDIAN: NAME & SURNAME:											
CELL NUMBER											
Certified copy of South African Identity Card/Book											
Foreign citizens: Certified copy of current Asylum Seeker/Refugee/Work/Study permit											
Foreign citizens: Certified copy of current Passport/Visa											
Certified copy of proof of residence: Municipal Statement/Current Lease Agreement/ See list of acceptable documents. (Not older than 3 months)											
Certified copy of proof of work address: See list of acceptable documents. (Not older than 3 months)											
Letter to prove legal guardianship if the applicant is not the biological parent											

DECLARATION FOR BOTH PARENTS/GUARDIANS:

1. I am aware that I have applied at a fee paying school.
2. I am aware I am required to pay a deposit which is equal to one month of the 2026 annual school fee. This amount will be announced by 31/10/2025 and is due by 07/11/2025. This will be deducted from the 2026 school fee.
3. Stationery/book pack fees will be due by 07/11/2025. The prices for 2026 book packs are still to be determined.
4. I am aware that if the information supplied by the applicant is found to be false in any manner, the school reserves the right to reject the application and if necessary, involve the necessary authorities.
5. For learners who are currently at school: I am aware that placement of my child in the Grade applied for in 2026, is subject to the learner being promoted to that Grade. If the learner does not progress to the Grade in which the learner is being offered placement for 2026, the placement for the learner will be cancelled unless this school is able to accommodate the learner in the retained Grade.

PARENT 1/GUARDIAN 1 SIGNATURE: _____ DATE: _____

PARENT 2/GUARDIAN 2 SIGNATURE: _____ DATE: _____

FOR OFFICE USE:

Application checked by:	Name:	Date:	Signature:
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APPLICATION FOR ADMISSION - 2026

PLEASE COMPLETE WITH A BLACK PEN

DO YOU HAVE ANY LEARNERS CURRENTLY/PREVIOUSLY IN THIS SCHOOL?

Yes

No

Name of other learner(s) : _____

DATE: 16 MAY 2025

LEARNER INFORMATION

LEARNER

Full names:	_____
Surname:	_____
Preferred name:	_____
Date of birth:	_____
ID number:	_____
Nationality:	_____
Religious denomination:	_____
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Ethnic group:	_____
Home language:	_____
Preferred tuition language:	_____
Dexterity:	<input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Both
Learner mobile number:	_____
Learner e-mail address:	_____
Admission date:	_____
Grade in 2026 :	_____
Years in grade for 2026 :	_____
Years in phase for 2026 :	_____
Pre-primary education attended:	<input type="checkbox"/> Formal <input type="checkbox"/> Informal <input type="checkbox"/> Other: _____
Registered for social grant:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Receives social grant:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Media consent:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Method of transport:	_____
Taxi/Bus registration number:	_____
Name of driver:	_____
Contact number:	_____

NEXT OF KIN INFORMATION

Name:	_____
Contact number:	_____
Alternative contact number:	_____
Relation:	_____

OFFICE USE ONLY

Family code: _____	Waiting list: <input type="checkbox"/> A <input type="checkbox"/> B
Register class: _____	Number on waiting list: _____
Admission number: _____	ID copy: <input type="checkbox"/>
	Transfer card: <input type="checkbox"/>
	Proof of residence: <input type="checkbox"/>
	Report card: <input type="checkbox"/>
	Birth certificate: <input type="checkbox"/>
	Clinic card: <input type="checkbox"/>

FAMILY INFORMATION

Family status:	<input type="checkbox"/> Both parents	<input type="checkbox"/> Single parent - Unmarried
	<input type="checkbox"/> Foster care	<input type="checkbox"/> Childrens home
	<input type="checkbox"/> Single parent - Divorced	
	<input type="checkbox"/> Other	<input type="checkbox"/> Re-composed
	<input type="checkbox"/> Widow/Widower	
Parents deceased:	<input type="checkbox"/> Mother	<input type="checkbox"/> Father
	<input type="checkbox"/> None	

LEARNER HEALTH INFORMATION

Chronic diseases:	_____
Allergies:	_____
Medication:	_____

MEDICAL AID INFORMATION

Name:	_____
Telephone number:	_____
Member number:	_____
Primary member:	_____

FAMILY DOCTOR INFORMATION

Name:	_____
Telephone number:	_____
Business address:	_____

INFORMATION OF PREVIOUS SCHOOL/PLAY GROUP/NURSERY

First registration of learner in Gauteng:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Learner attended school last year	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, in which Province/Country:	_____
Previous school	_____
Telephone Number	_____
Address	_____
Province	_____
Highest grade in previous school	_____
Reason for leaving the school	_____

BIOLOGICAL PARENT / LEGAL GUARDIAN 1 INFORMATION

Title: _____

Full names: _____

Surname: _____

Initials: _____

Preferred name: _____

ID number: _____

Nationality: _____

Home language: _____

Marital status: ☐ Common law marriage ☐ Divorced
☐ Married ☐ Separated ☐ Single
☐ Widowed

Communication: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: _____

Mobile number: _____

Home tel: _____

E-mail: _____

Is the learner living with this parent? ☐ Yes ☐ No

Residential address: _____

Postal address: _____

Occupation status: ☐ Own Employer Professional
☐ Own Employer Non-Professional
☐ House wife ☐ Part time
☐ Contract worker ☐ Pensioner
☐ Student ☐ Temporary
☐ Full time ☐ Unemployed

Occupation: _____

Employer: _____

Work telephone number: _____

Employer physical address: _____

BIOLOGICAL PARENT / LEGAL GUARDIAN 2 INFORMATION

Title: _____

Full names: _____

Surname: _____

Initials: _____

Preferred name: _____

ID number: _____

Nationality: _____

Home language: _____

Marital status: ☐ Common law marriage ☐ Divorced
☐ Married ☐ Separated ☐ Single
☐ Widowed

Communication: ☐ SMS ☐ E-mail ☐ Mail ☐ By hand

Comm language: _____

Mobile number: _____

Home tel: _____

E-mail: _____

Is the learner living with this parent? ☐ Yes ☐ No

Residential address: _____

Postal address: _____

Occupation status: ☐ Own Employer Professional
☐ Own Employer Non-Professional
☐ House wife ☐ Part time
☐ Contract worker ☐ Pensioner
☐ Student ☐ Temporary
☐ Full time ☐ Unemployed

Occupation: _____

Employer: _____

Work telephone number: _____

Employer physical address: _____

DECLARATION BY PARENT / GUARDIAN

I/We hereby declare that the information supplied in this form is true and just and that I, by way of my signature hereunder, authorise the Chairperson of the School Governing Body or his/her representative to control and confirm any of the details supplied. I am aware that should any information supplied be found not to be true, I may be liable to a criminal offence and it will result in automatic rejection of the application.

Signature of Parent/Guardian 1: _____ Date: _____

Signature of Parent/Guardian 2: _____ Date: _____