



SCHOOL UNIFORM AND APPEARANCE POLICY

SCHOOL UNIFORM AND LEARNER APPEARANCE POLICY 2027

1. PURPOSE OF WEARING A SCHOOL UNIFORM

- 1.1 The wearing of uniforms has definite advantages.
- a) Uniform clothing plays an important role in maintaining and instilling discipline in learners, and discipline at school.
 - b) It prevents children from poor households developing an inferior complex because they are not as well-dressed as children from richer families.
 - c) It promotes unity and pride which in turn leads to better achievements by the learners.
 - d) School uniforms are very durable and can be cheaper than ordinary clothing.
 - e) The uniform allows learners to participate in school activities with comfort, safety and decorum.
- 1.2 In addition, a school uniform is also useful in:
- a) Assisting school officials in the early recognition of persons not authorised to enter a school.
 - b) Helping parents and learners resist peer pressure that leads children to make unnecessary demands for particular and often expensive clothing.
 - c) Decreasing theft, particularly of designer clothing, jewellery, and expensive footwear.
 - d) Minimising gang violence and activity.
 - e) Helping learners concentrate on their schoolwork.
 - f) Showing sensitivity to age and gender.

2. PERSONAL APPEARANCE

- 2.1 Parents are reminded that the learners' uniform and appearance reflect on the learner, the family and the school.
- 2.2 To instil pride and discipline in the learner and in the school, we insist on learners being properly attired for school.
- 2.3 We urge you to make sure that your child is cleanly and neatly attired every day; therefore, please follow these guidelines/rules to ensure that your child's appearance reflects the standard of our school.
- 2.4 Where rules are not followed, the learner will be disciplined as per the school's Learner Code of Conduct.
- 2.5 **The attire/rules listed below are compulsory for learners attending this school.**

3. SCHOOL UNIFORM LIST

- 3.1 The school has appointed official uniform shops: All school branded uniform must be purchased from them. The unbranded items such as slacks, black belts and school shoes may be purchased from any supplier but must be school uniform items and not general wear.
- 3.2 **Summer and winter uniform.** The school will inform parents in writing when summer uniform and winter uniform apply each year. The "Season" column in the tables below shows when each item is worn. The maroon jersey and the beanie are winter items. If they are worn to school because the morning is chilly, they must be removed once it has warmed up, or when the school instructs.

Grade R (girls and boys): School golf shirt and bottle green shorts for summer and the school tracksuit for winter. Jerseys, beanies, scarves, summer hats and other items are the same as for the other learners. No separate sport's kit required.

3.3 Girls

Item	Season	Where to buy
School dress/tunic or long grey school slacks	All year	Dress/tunic: School supplier. Slacks: Any supplier
For slacks only: white short (summer)/long (winter) sleeved shirt or golf shirt	Short sleeve: summer. Long sleeve: winter	School supplier
Black school shoes (see 3.6)	All year	Any supplier
White or black sneakers (see 3.6)	All year	Any supplier
Short white socks (for skirt) or long grey socks (for slacks)	All year	School supplier
For winter: grey wool stockings	Winter	Any supplier
Maroon jersey	Winter	School supplier
Black belt if wearing slacks	All year	Any supplier
School tracksuit	Winter	School supplier
School beanie	Winter	School supplier
School scarf	Winter	School supplier
School summer hat (only to be worn outdoors)	Summer (winter when needed)	School supplier
School Dri-mac	All year	School supplier
School blazer (not compulsory)	All year	School supplier
School sport's kit	All year	School supplier

3.4 Boys

Item	Season	Where to buy
Grey school shorts or long grey school slacks	All year	Any supplier
White short (summer)/long (winter) sleeved shirt or golf shirt	Short sleeve: summer. Long sleeve: winter	School supplier
Black school shoes (see 3.6)	All year	Any supplier
White or black sneakers (see 3.6)	All year	Any supplier
Long grey socks	All year	School supplier
Maroon jersey	Winter	School supplier
Black belt	All year	Any supplier
School tracksuit	Winter	School supplier
School beanie	Winter	School supplier
School scarf	Winter	School supplier
School summer hat (only to be worn outdoors)	Summer (winter when needed)	School supplier
School Dri-mac	All year	School supplier
School blazer (not compulsory)	All year	School supplier
School sport's kit	All year	School supplier

3.5 Sports practices / Physical Education / Life Orientation lessons (PE kit)

Item	Season	Where to buy
Bottle green shorts	All year	School supplier
School golf shirt	All year	School supplier
White or black sneakers (compulsory with the PE kit)	All year	Any supplier

3.6 Which shoes to wear

Worn with	Shoes
Formal uniform: school dress/tunic, long grey slacks or grey shorts	Black school shoes. Sneakers are not allowed.
PE kit	White or black sneakers (compulsory).
Tracksuit	White or black sneakers may be worn.

4. HAIRSTYLES

- 4.1** The hair policy focuses on hygiene, safety, our values of tidiness, respect for oneself and others, and pride in our school. The policy does not distinguish according to gender and/or sex. This policy is the same for boys and girls. Where necessary, clarification of the policy will be addressed by a designated committee of the SGB.

Hygiene

- 4.2** Hair should be washed regularly and neat at all times.
- 4.3** Hair must be free of lice, ringworm, and nits. It is the duty of parents to be aware of this problem and to examine their child's hair regularly to prevent contamination.
- 4.4** If nits (eggs) and lice are found, on a learner's head, the learner will be sent home immediately to avoid spreading the lice. They may only return to school after prescribed treatment has been carried out successfully and all traces of nits and lice are removed.
- 4.5** While waiting to be collected, the learner is looked after privately and the matter is kept confidential.

Neatness and style

- 4.6** Hair must be easy to manage and suitable for being at school.
- 4.7** Hair must be out of the face so that the child can see properly when working and playing sport.
- 4.8** If it touches the collar or hangs over the eyes, it must be tied back.
- 4.9** In addition, hair should be clean, neat, tidy, and considerate of others. Since these qualities are subjective, parents and guardians should use their discretion as to what this means.
- 4.10** Natural hairstyles such as afros, braids, cornrows, twists and locks are allowed, provided the hair is neat and tidy.

Colour and styles not allowed

- 4.11** Hair must be left in its natural colour and extensions if used must be of the natural colour of the hair.
- 4.12** No bleaches, dyes or highlights.
- 4.13** No decorative shave patterns are allowed.
- 4.14** No extreme hairstyles, such as 'mohicans'.

Hair accessories

- 4.15** Hair accessories must be simple: Hair ties, clips, Alice bands, headbands, and ribbons must be white.

5. JEWELLERY

- 5.1** No jewellery other than wrist watches and medic alert bracelets may be worn to school.
- 5.2** Boys may not wear earrings.
- 5.3** Girls' earrings must be stud type only (gold/imitation gold/silver – no colours) or SMALL sleepers.

6. UNIFORM AND APPEARANCE RULES

Wearing the uniform

- 6.1** Refusal to wear the approved school uniform may be treated as a disciplinary matter in terms of the Learner Code of Conduct.
- 6.2** Learners attending school incorrectly dressed are expected to produce a letter of explanation from their parents, and this situation must be corrected within 3 school days.
- 6.3** When a learner arrives at school, is on the school premises or departs from school, the learner must be dressed properly. If the child has changed into the sports kit, then the child can exit the school dressed in such manner but may not wear part sport items and part normal uniform. He or she must either remain in full sports kit or change into full uniform.
- 6.4** The standard rule for sport fixtures/practices/physical education lessons/outdoor physical activities is that if the child is not dressed as required, the child will not be allowed to participate.
- 6.5** Unauthorised items will be confiscated and returned at the end of the term. Learners are responsible to collect confiscated items.

Condition and cleanliness

- 6.6 Dirty clothing, broken zips, torn clothing, or missing buttons will first result in a note to the parents. Demerits apply if the problem is not fixed within 10 school days or if it is deliberate.
- 6.7 Torn, damaged, discoloured and ill-fitting uniform is not allowed.
- 6.8 Uniform may not be defaced or written on, including at the end of the year. At the end of the year, uniform in good condition can be donated for less fortunate learners.
- 6.9 School bags must be clean and tidy.
- 6.10 Fingernails and toenails must be short and clean. No nail polish/colour is allowed.
- 6.11 No makeup.

Shirts, undergarments and pants

- 6.12 If a t-shirt/vests/long sleeve top is worn under the school uniform, it must not be visible above any portion of the uniform.
- 6.13 T-shirts/vests/long sleeve tops/girls' under garments which are worn under the shirt, may not be branded and may not be visible through the uniform.
- 6.14 Underwear items e.g. boxer shorts must not be visible.
- 6.15 Pants must be worn properly and not hang below the hip line.
- 6.16 Shirts must be tucked in.

Jerseys, jackets and other outer wear

- 6.17 Dri-mac and tracksuit jackets must be zipped up at all times. If it is warm, then rather remove the dri-mac or tracksuit jacket.
- 6.18 Jerseys may not be worn around the waist or shoulder.
- 6.19 Jackets may not be worn off the shoulder.
- 6.20 Hoodies may not be worn at school, as they conceal the face.
- 6.21 Towels/blankets may not be worn over the uniform.

Hats and beanies

- 6.22 Summer hats are to be worn outdoors. In winter, summer hats may be worn when needed, for example when it is hot and the sun is strong. Summer hats are not to be worn in class.
- 6.23 Beanies may not conceal the face.
- 6.24 Any item worn on the head may not obstruct the learner's vision.

Footwear

- 6.25 Shoes must be polished.
- 6.26 Shoes must have shoe laces.
- 6.27 Learners may wear white or black sneakers as set out in 3.6. Sneakers are compulsory with the PE kit, may be worn with the tracksuit, and are not allowed with the formal uniform (tunic/dress, long grey slacks or grey shorts). Black school shoes must be worn with the tunic/dress, slacks or grey shorts.
- 6.28 Shoelaces must be tied properly and not left untied. No fancy adornments may be on the shoes. Shoes must not be written on.

Accessories, markings and insignia

- 6.29 No rubber bands, scrunchies, bands etc. around arms.
- 6.30 No writing or drawn insignia on blazers, shoes and bags is allowed.
- 6.31 Religious artefacts and symbols may be worn in a manner that does not harm the learner or others, or causes hindrance to teaching, learning and physical activities. If these items are visible and are not part of the school uniform, the parent of the learner must apply to deviate from the school uniform policy. (See 6.34.)
- 6.32 Learners are not allowed to wear items that display gang or political party insignia or anything that is vulgar in nature.
- 6.33 Items of clothing may not contribute to disruption of decorum and discipline or with the rights of others.

Deviations and support

- 6.34** A parent who wants a learner to deviate from this policy, for example for religious, cultural, medical or disability reasons, must apply in writing to the SGB. The SGB will consider the request and inform the parent of its decision.
- 6.35** New and transferred learners, and learners who lose uniform through theft, fire or accident, are given 10 school days to get the correct uniform.
- 6.36** Parents may contact the school office for more information, for help with forms and for the SGB's contact details.

7. WHAT HAPPENS IF THE RULES ARE NOT FOLLOWED

If	Then	Clause
Rules are not followed	The learner will be disciplined as per the school's Learner Code of Conduct.	2.4
A learner refuses to wear the approved school uniform	This may be treated as a disciplinary matter in terms of the Learner Code of Conduct.	6.1
A learner attends school incorrectly dressed	The parent must send a letter of explanation, and the situation must be corrected within 3 school days.	6.2
Dirty clothing, broken zips, torn clothing or missing buttons	Note to parents first. Demerits if not fixed within 10 school days or if deliberate.	6.6
Unauthorised items, or civvies items worn on non-civvies days	The items are confiscated and returned at the end of the term. Learners are responsible to collect confiscated items.	6.5, 8.5
A learner is not dressed as required for sport, PE or outdoor physical activities	The learner will not be allowed to participate.	6.4
A learner does not arrive in the correct uniform for a school outing	The learner will not be allowed to participate in the outing.	9.2
A learner is on free birthday civvies and has poor discipline	The privilege can be taken away if necessary.	8.10
Nits or lice are found on a learner's head	The learner is sent home immediately and may only return after treatment is successful and all traces of nits and lice are removed.	4.4

8. CIVVIES DAY ATTIRE

- 8.1** Civvies days are held at various times during the year. For example, if we have a special day such as Valentine's Day learners pay a small voluntary contribution for this privilege. This is optional and the contribution is only for learners who wish to wear civvies for the occasion. During civvies days learners are still expected to come to school neatly and correctly dressed at all times. No learner is penalised for not taking part.
- 8.2** One can appreciate that dressing in civvies gives learners the opportunity to choose what they would like to wear, but it is still important that grooming for any person's own self-respect and the good name of the school is still taken into account. The following will not be condoned on civvies days: see-through or revealing clothing, excessively tight clothing, etc.
- 8.3** No political, offensive or distasteful slogans, graphics and images may be worn or displayed on clothing. It is still a normal school day and ALL learners who choose to wear civvies must be dressed appropriately for school. This means that their clothes should be modest and conservatively styled.
- 8.4** Civvies days clothing must be appropriate in terms of age and the fact that the school is a learning environment.
- 8.5** Civvies items worn on non-civvies days will be confiscated and returned at the end of the term.

Birthday civvies

- 8.6** To celebrate a child's birthday, the school will allow a child to wear civvies on their birthday.
- 8.7** If the birthday falls on a non-school day/weekend then they can wear civvies on their next school day.
- 8.8** If the birthday falls on holiday, the child is allowed to wear civvies on the first day when they return to school.

- 8.9** If their birthday falls on a paid civvies day, the child will be allowed to wear free civvies on another school day.
- 8.10** The free birthday civvies is a privilege and not a right and if necessary the privilege can be taken away for poor discipline etc.
- 8.11** Before the privilege in 8.10 is withdrawn, the learner and parent is told the reason and given a chance to respond.

9. SCHOOL OUTINGS

- 9.1** Learners are expected to wear full school uniform on school outings unless the school allows civvies clothing.
- 9.2** If learners do not arrive in the correct attire, they will not be allowed to participate in the outing.

10. MARKING OF UNIFORM AND LOST PROPERTY

- 10.1** All articles of clothing must be clearly marked with the owner's name. It is very important that parents make sure that every item of clothing is clearly marked. ALL items of clothing must be **PERMANENTLY** and **LEGIBLY** marked using first name and surname.
- 10.2** If items are handed in to lost property marked or unmarked, they are kept for two weeks and then placed in the charity pile.
- 10.3** The school cannot be held responsible for any clothing which goes missing.
- 10.4** It is the parents' or learners' responsibility to check for their items in the lost and found pile.